

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
MAY 24, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Niti Patel
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy
____ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

I. Superintendent's Report**II. Board President's Report****III. Action to Adopt the Agenda**

Moved

Seconded:

 Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

IV. Committee (Chairs) / Liaison Reports*(various reports included in the packet)***V. Comments From The Public** *(5 minutes per speaker - any topic)***VI. Board Member Remarks****VII. New Business****R-1 Reports**

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|---|----------------|
| a. | Principals' Reports to the Board of Education | April |
| b. | Attendance Officer's Report | April |
| c. | Enrollment Report | April |
| d. | Fire Drill Report | April |
| e. | Suspension Report | April |
| f. | HIB Investigation Report | May 3-16, 2012 |

 Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|----------------|--------------|---------------|
| a. | April 26, 2012 | Regular | Exhibit M-1.a |
| b. | April 26, 2012 | Confidential | Exhibit M-1.b |

 Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Administration

A-1 Annual Calendar of Regular Business Meetings – Board of Education

Moved:

Seconded:

Approve the annual calendar of Regular Business Meetings of the Franklin Township Board of Education as identified in Exhibit A-1.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-2 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation of seven (7) Apple Model A1395 iPad2s from Mr. John Felix to the Franklin Middle School Health and Physical Education Department for a total value of \$2,793.00 (\$399 each).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Business Affairs

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,373,022.80 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$224,234.59 for the month of April 2012. (Exhibit B-1.b)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-2 Transfer Of Funds

Moved:

Seconded:

Approve Account Transfers No. 10 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (April)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (April)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (April)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (April)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (April)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of April 30, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-5 Contract Approval

Moved:

Seconded:

Approve the following:

- a. An agreement with Parker McCay, P.A., Lawrenceville, New Jersey for professional legal services for the 2012-2013 school year as detailed in Exhibit B-1.a attached hereto and made a part of the minutes.
- b. An agreement with the accounting firm of Lerch, Vinci & Higgins, LLP to perform the annual audit for the 2012-2013 school year as detailed in Exhibit B-1.b attached hereto and made a part of the minutes.
- c. An agreement between Hunterdon County Educational Services Commission provide Non-Public Instructional Services, Chapters 192/193 for the 2012-2013 School Year as detailed in Exhibit B-5.c attached hereto and made a part of the minutes. IDEA funded.
- d. An agreement between Hunterdon County Educational Services Commission to provide Non-Public Nursing Services, 6A:Chapter 16-2.5 for the 2012-2013 School Year as detailed in Exhibit B-5.d attached hereto and made a part of the minutes. IDEA funded.
- e. An agreement between Hunterdon County Educational Services Commission to provide for the needs of Non-Public students eligible for Special Education and Related Services through the management and expenditure of I.D.E.A. Part B funding for Non-Public school students during the 2012-2013 school year as detailed in Exhibit B-5.e attached hereto and made a part of the minutes. IDEA funded.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-6 School Taxes 2012-2013 School Year

Moved:

Seconded:

Approve that the Franklin Township Town Council be requested to place in the hands of the Treasurer of School Monies, district taxes for the 2012-2013 school year in accordance with the New Jersey statutes relating hereto, in the amounts and on dates as described in Exhibit B-6 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-7 Health Professional Contracted Services

Moved:

Seconded:

Approve the following contracted health professional for the 2012-2013 school year. (This is a reduction from last year's fee of \$42,770). LEA funded.

Dr. Ronald M. Frank School Physician \$40,000 7/1/12 - 6/30/13

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Curriculum and Instruction

C-1 Out of District Students, School Year 2011-2012

Moved:

Seconded:

Approve out of district placements for students (Ref. C-1).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 Extended School Day Child Care Program 2012-2013 School Year

Moved:

Seconded:

Approve the schedule of fees for the Franklin Township Board of Education's Extended School Day Child Care C.A.R.E. (Culture-Arts-Recreation-Enrichment) Program for the school year 2012-2013 as detailed in Exhibit C-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-4 New Jersey Nonpublic Textbook Program

Moved:

Seconded:

WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks "upon individual request" to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

WHEREAS, the Hunterdon County Educational Services Commission (HCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

THEREFORE, BE IT RESOLVED that the Franklin Township Board of Education enters into an agreement with the HCESC whereby the HCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the district for the 2012-2013 school year, in accordance with 18A:58-37-1 et seq.

BE IT FURTHER RESOLVED that the Franklin Township Board of Education agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program to the HCESC on or before July 31, 2012. An administrative fee of 6% of the total allocation to the district is due upon receipt of the invoice. The 6% fee is not, as per state law, to be withheld or paid by, any state allocation. Any unexpended funds will be refunded and returned to the local district no later than June 30, 2013.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-5 Approve Revised Language Arts Summer Reading Program

Moved:

Seconded:

Approve revised Language Arts Summer Reading Program for grades 6-12 to commence June 2012 as detailed in Exhibit C-5 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Personnel

P-1 Personnel Report No. 18, dated May 24, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 18. (Exhibit P-1 attached hereto and made a part of the minutes.)

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

P-2 Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following job description as detailed in Exhibit P-2 attached hereto and made a part of the minutes:

Director of Guidance 9-12 new

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

VIII. Comments From The Public (5 minutes per speaker--any topic)

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Returned to open session at _____ p.m.

IX. Adjournment 10:00 P.M. (In accordance with Bylaw No. 9322)

Moved:

Seconded:

Action to adjourn.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown